

APSOLOGO TRAINING SCHEDULE FOR JANUARY 2019 – JUNE 2019

| WEB | Duration | JAN | FEB | MAR | APR | MAY | JUN | Price (Ex Vat) |
|-------------------------|----------|--------|--------|--------|--------|--------|--------|----------------|
| HTML Beginners | 1 Day | 18 | 20 | R Date | 11 | 2 | 12 | R955.00 |
| HTML Advanced | 1 Day | 23 | 28 | R Date | 17 | 15 | 18 | R955.00 |
| SharePoint Designer Beg | 1 Day | R Date | R Date | R Date | R Date | R Date | R Date | R955.00 |
| SharePoint Designer Adv | 1 Day | R Date | R Date | R Date | R Date | R Date | R Date | R955.00 |

| BUSINESS DIAGRAMS | Duration | JAN | FEB | MAR | APR | MAY | JUN | Price (Ex Vat) |
|--------------------|----------|--------|--------|--------|--------|--------|--------|----------------|
| MS Visio 2003/2007 | 1 Day | R Date | R Date | R Date | R Date | R Date | R Date | R895.00 |

APSOLOGO TRAINING SOFT SKILLS TRAINING SCHEDULE

| SOFT SKILLS | Duration | JAN | FEB | MAR | APR | MAY | JUN | Price (Ex Vat) |
|-------------------------|----------|--------|--------|--------|--------|--------|--------|----------------|
| Business Etiquette | 1 Day | R Date | R Date | R Date | R Date | R Date | R Date | R995.00 |
| Effective Presentations | 1 Day | R Date | R Date | R Date | R Date | R Date | R Date | R995.00 |
| Email Etiquette | 1 Day | R Date | R Date | R Date | R Date | R Date | R Date | R995.00 |
| Customer Service | 1 Day | R Date | R Date | R Date | R Date | R Date | R Date | R995.00 |
| Call Centre | 1 Day | R Date | R Date | R Date | R Date | R Date | R Date | R995.00 |
| Time Management | 1 Day | R Date | R Date | R Date | R Date | R Date | R Date | R995.00 |

ONSITE TRAINING

Contact us for Dates and Pricing

R Date = Request any appropriate date

MAKE ONLINE BOOKINGS OR DOWNLOAD A BOOKING FORM AND FAX IT TO 0865053223